



**LAC
DMH**

LOS ANGELES COUNTY
DEPARTMENT OF
MENTAL HEALTH 500 S. VERMONT AVE., LOS ANGELES, CA 90020 [HTTP://DMH.LACOUNTY.GOV](http://DMH.LACOUNTY.GOV)



ROBIN KAY, PH.D.
Acting Director

DENNIS MURATA, M.S.W.
Acting Chief Deputy Director

RODERICK SHANER, M.D.
Medical Director

March 08, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL FOR HIRING AUTHORITY
AND
AUTHORIZATION TO AMEND 12 LEGAL ENTITY AGREEMENTS
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

Request approval to fill 123 ordinance positions to support new and expanded Mental Health Services Act programs and authorization to amend 12 Department of Mental Health Legal Entity Agreements.

IT IS RECOMMENDED THAT THE BOARD:

1. Authorize the Department of Mental Health (DMH or Department) to add and fill 123 ordinance Full-Time Equivalent (FTE) positions as detailed in Attachment I, in excess of what is provided in the Department's staffing ordinance, subject to allocation by the Chief Executive Office. This action will be taken pursuant to Section 6.06.020 of the County Code.
2. Approve and authorize the Acting Director of Mental Health (Acting Director), or her designee, to prepare, sign, and execute amendments, substantially similar in format to Attachment II, to 12 DMH Legal Entity (LE) Agreements with LE Contractors listed on Attachment III, to provide Mental Health Services Act (MHSA) Field Capable Clinical Services (FCCS) and Integrated Care Program (ICP) services. The amendments will add a total of \$4,749,997 to the Maximum Contract Amounts (MCA) of these LE Agreements and establish a new MCA for Fiscal Year (FY) 2015-16 for each LE Agreement as detailed on Attachment III. The amendments will be funded by State MHSA revenue in the amount of \$344,342, Federal Financial Participation (FFP) revenue in the amount of

\$2,374,999, and FY 2011 Realignment in the amount of \$2,030,656, and will be effective upon your Board's approval.

3. Delegate authority to the Acting Director, or her designee, to prepare, sign, and execute future amendments to the LE Agreements listed on Attachment III, including to increase the MCA, provided that: 1) the County's total payment to each LE Contractor for FY 2015-16 does not exceed an increase of 25 percent from the applicable MCA listed on Attachment III; 2) any such increase is used to provide additional services, add related services to ensure continuity of care, or reflect program and/or policy changes; 3) your Board has appropriated sufficient funds for all changes; 4) approval by County Counsel, or her designee, is obtained prior to such amendments; and 5) the Acting Director notifies your Board and the Chief Executive Office (CEO) of such agreement changes in writing within 30 days after execution of each amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Recommendation 1:

Approval of this recommendation will provide DMH the hiring authority for 123 FTE positions by implementing the mid-year adjustment to the MHSA Annual Update for FY 2015-16. This will allow the Department to augment specific programs with the necessary staff resources to support the expansion and implementation of the following new services funded by the MHSA Community Services and Supports (CSS) and Innovations 2 Plan.

Law Enforcement Teams (61.0 FTEs) (Expansion):

The Department's Emergency Outreach Bureau (EOB) will expand partnerships with law enforcement agencies to provide staffing for an additional 42 teams, program and administrative oversight, and training to law enforcement officers on mental health strategies when engaging people with mental illness. Each team will provide field based crisis intervention services to children, adolescents, transition age youth (TAY), and adults throughout Los Angeles County. The crisis intervention services will include assessment for Welfare and Institutions Code 5150; de-escalation of potentially violent interactions between clients, family members, and police; and making appropriate referrals to community agencies and/or facilitating hospitalization.

Individual Placement & Support (IPS) Supported Employment Pilot Project (3.0 FTEs) (New):

The Department's Adult System of Care (ASOC) Bureau in conjunction with the University of California, Los Angeles (UCLA) Department of Neuro-Cognition and Emotion will implement a three-year pilot project of the IPS supported employment model in two directly-operated Wellness Center sites: San Fernando Mental Health Center and Rio Hondo Mental Health Center. The IPS pilot project's primary aim is to assist adults with severe and persistent mental illness in finding and maintaining meaningful, competitive employment. The program will provide supportive employment services to approximately 100 consumers. Of these consumers, at least 50 participants will also receive cognitive remediation services which are intended to improve employment outcomes when combined with supportive employment.

Administrative Support (15.0 FTEs) (Expansion):

The Department will increase its administrative staffing to support the expansion of MHSA directly-

operated and contracted programs. Program management, oversight, and supervision will be provided to the Men's and Women's Community Integrated Reentry Services and Education Center. An Intensive Care Coordination Coordinator will serve as the single point of accountability for the Katie A. Subclass children and their families enrolled in the Child Full Service Partnership (FSP) directly-operated programs. Finally, various positions will be added to support the ongoing, daily operations of the Office of the Administrative Deputy, the Quality Assurance Division, the Mental Health Commission, Government Relations, the Housing Division, and Countywide Resource Management.

Directly-Operated Programs Clinical Operations (29.0 FTEs) (Expansion):

The Department will increase the number of staff for the directly-operated programs in order to accommodate the growing number of clients and families seeking mental health services under Medicaid Expansion and MHSA CSS Expansion. Individuals hired to fill these positions will: (1) assist with the expansion of Adult FSP, Adult FCCS, Older Adult FCCS, Wellness Programs/Housing Programs, Wellness Programs/Peer Employment, and Mental Health Promotores Program Expansion; (2) support the clinical and administrative staff of directly-operated mental health clinics; and (3) coordinate and link clients to these expanded services provided at mental health clinics.

Community Collaborative/Health Neighborhood Initiative (8.0 FTEs) (New):

The Department will provide staffing to support the geographically-based initiatives, including Health Neighborhoods and other similar initiatives, which seek to engage local stakeholders in addressing diversion and homelessness at the community level in each County Service Area (SA). This will also allow better coordination of partnerships with local faith-based organizations in implementing major Departmental initiatives that are aligned with the Los Angeles County priorities set by your Board. The new personnel filling these positions will be required to focus on clinical services and have the skills and knowledge necessary to address the aspects of mental health that contribute to homelessness and involvement with the child welfare and the justice systems. One clinical position will be assigned to each of the eight SAs to make available sufficient expertise and guidance to assure the appropriateness of clinical information disseminated to the community. These clinical positions will also allow for urgent and non-urgent clinical interventions in the community as the need arises through sustained contact with local community members.

Innovations 2 (7.0 FTEs) (New):

The Department's Innovations 2 Plan will build the capacity of communities to address trauma or trauma risk. The strategies associated with this project will seek to increase access to underserved groups, increase the quality of mental health services, include better outcomes, and promote interagency or community collaboration related to mental health services and community supports. The requested seven positions for the Innovations 2 Plan will provide program and administrative support and oversight for the Innovations 2 Plan including the development of solicitations, policies, procedures and guidelines, negotiation and monitoring of contracts, development of training and technical assistance, and orientation to DMH policies and procedures.

This hiring authority will ensure that the above program-related needs are met and provide additional mental health services and staff resources to support the communities being served, address issues of homelessness, and improve the effectiveness of mental health operations.

Recommendation 2:

Approval of this recommendation will allow DMH to amend 12 LE Agreements with each LE contractor listed on Attachment III, and to increase the MCA to the amount specified on Attachment III. Your Board previously authorized DMH to increase the MCA of these agreements by 25 percent, and the recommended increases exceed that authority. Your Board's approval will enable these contractors to expand their MHSA FCCS and/or ICP Programs as specified on Attachment III. FCCS is a field-based program designed as a step-down to intensive FSP programs. The ICP services are co-located mental health and primary care services for clients with co-morbid mental health and physical health conditions.

Recommendation 3:

Approval of this recommendation will provide DMH the authority for greater capacity by enabling it to further amend these LE Agreements to implement additional services in a timely and expeditious manner should a further increase to the MCA be necessary.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the County's Strategic Plan Goal 3, Integrated Delivery of Services.

FISCAL IMPACT/FINANCING

The estimated total cost of 123 ordinance positions for FY 2015-16 is \$4,154,055. The amount is fully funded with State MHSA revenue in the amount of \$3,680,989 and FFP Medi-Cal revenue in the amount of \$473,066.

The total increase of these 12 amendments for FY 2015-16 is \$4,749,997, fully funded by State MHSA revenue in the amount of \$344,342, FFP Medi-Cal revenue in the amount of \$2,374,999, and 2011 Realignment in the amount of \$2,030,656. Sufficient appropriation for 123 ordinance positions and 12 amendments is included in DMH's FY 2015-16 Final Adopted Budget.

There is no net County cost impact associated with the recommended actions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The MHSA regulations stipulate that counties may engage in mid-year adjustments to either the most recent Three-Year Program and Expenditure Plan or its Annual Update through a stakeholder-approved plan and a 30-day public posting of that plan. Accordingly, DMH engaged in mid-year planning that resulted in a mid-year adjustment to the MHSA Annual Update for FY 2015-16. DMH informed your Board of the mid-year adjustment and its intent to return to your Board to implement the mid-year adjustment through a memorandum dated January 6, 2016.

The stakeholders of the DMH System Leadership Team approved the Innovations 2 Plan on February 18, 2015, and the CSS Expansion Plan on June 17, 2015. These plans include service expansions of programs designed to enhance clients' ability to achieve their goals for recovery, wellness, and resiliency. As a result, DMH is seeking your Board's approval for hiring and contract amendment authority to support the service expansions of programs covered under these plans.

Pursuant to Section 6.06.020 of the County Code, DMH is asking your Board's approval to fill 123

ordinance FTE positions as detailed in the Attachment.

The amendment format (Attachment II) has been reviewed and approved by County Counsel.

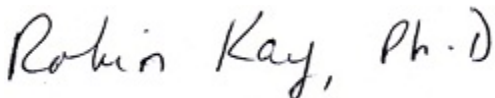
Attachment III lists the 12 LE Agreements and their corresponding Supervisorial District, the amount of the amendment, and the revised MCA for FY 2015-16.

In accordance with your Board Policy Manual, Section 5.120, Authority to Approve Increases to Board Approved Contract Amounts, DMH notified your Board on February 10, 2016, (Attachment IV) of its intent to request delegated authority of more than 10 percent for the LEs being amended. This authority will allow DMH greater capacity to amend these LE Agreements and implement additional services in a more timely and expeditious manner.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Board authorization to expand the specific MHSA programs will increase the clients' ability to achieve improved quality of life outcomes through the availability of enhanced services. The goal is to minimize social isolation and improve community functioning through a network of services and resources which are reflective of the communities being served.

Respectfully submitted,



ROBIN KAY, Ph.D.

Acting Director of Mental Health

RK:DM:AB:sk

Enclosures

c: Executive Office, Board of Supervisors
Chief Executive Office
County Counsel
Chairperson, Mental Health Commission

COUNTY OF LOS ANGELES - DEPARTMENT OF MENTAL HEALTH
MHSA EXPANSION BOARD LETTER
LIST OF ITEMS

ITEM NO.	ITEM DESCRIPTION	ORD. POSITION
0672A	HEALTH CARE FINANCIAL ANALYST	1.0
0907A	STAFF ASSISTANT I	17.0
1848A	MANAGEMENT ANALYST	3.0
1865A	TRAINING COORDINATOR, MH	2.0
1907A	DEPTL EMPLOYEE RELATIONS REP.	1.0
2096A	SECRETARY III	1.0
2214A	INTERMEDIATE TYPIST-CLERK	8.0
2216A	SENIOR TYPIST-CLERK	1.0
3033A	SAFETY ASSISTANT	1.0
4727A	HEALTH PROGRAM ANALYST I	8.0
4729A	HEALTH PROGRAM ANALYST II	1.0
4735A	MENTAL HEALTH PSYCHIATRIST	1.0
4741A	MENTAL HEALTH CLINICAL PROG MGR II	1.0
5278A	MENTAL HEALTH COUNSELOR, RN	1.0
8697A	CLINICAL PSYCHOLOGIST II	1.0
8712A	SUPERVISING PSYCHOLOGIST	1.0
9002A	MEDICAL CASE WORKER II	3.0
9035A	PSYCHIATRIC SOCIAL WORKER II	52.0
9038A	MENTAL HEALTH CLINICAL SUPERVISOR	13.0
9193A	PATIENT FINANCIAL SERVICES WORKER	6.0
TOTAL		123.0

ATTACHMENT II

CONTRACT NO. MH

AMENDMENT NO. _____

THIS AMENDMENT is made and entered into this ____ day of January, 2015, by and between the COUNTY OF LOS ANGELES (hereafter "County") and _____ (hereafter "Contractor").

WHEREAS, County and Contractor have entered into a written Agreement, dated July 1, 2015, identified as County Agreement No. MH, (hereafter "Agreement"); **or** as subsequently amended (hereafter collectively "Agreement"); **(choose whichever is applicable)** and

WHEREAS, for Fiscal Year (FY) 2015-16 only, County and Contractor intend to amend this Agreement to increase the Mental Health Services Act (MHSA) Field Capable Clinical Services (FCCS) Funded Program to enable Contractor to increase services for FCCS clients; and

WHEREAS, for Fiscal Year (FY) 2015-16 only, County and Contractor intend to amend this Agreement to increase the MHSA Integrated Care Program (ICP) Funded Program to enable Contractor increase services for ICP clients; and **(use this paragraph for Korean American Family Services only)**

WHEREAS, for FY 2015-16, as a result of the above changes in funded programs, the Maximum Contract Amount (MCA) will increase.

NOW, THEREFORE, County and Contractor agree that this Agreement shall be amended only as follows:

1. For FY 2015-16 only, MHSA FCCS MC Funded Program funds are **increased** in the amount of \$_____. For FY 2015-16, the MCA is **increased** by \$_____ and the new MCA is _____.

1. For FY 2015-16 only, MHSA FCCS MC Funded Program funds are **increased** in the amount of \$_____. For FY 2015-16, the MCA is **increased** by \$_____ and the new MCA is \$_____. (use this paragraph for Korean American Family Services only)

2. Financial Exhibit A (FINANCIAL PROVISIONS), Attachment II, Paragraph C (REIMBURSEMENT FOR INITIAL PERIOD), shall be deleted in its entirety and the following substituted therefor:

“C. REIMBURSEMENT FOR INITIAL PERIOD

(1) The Maximum Contract Amount for the Initial Period of this Agreement as described in Paragraph 1 (TERM) of the DMH Legal Entity Agreement shall not exceed _____ DOLLARS (\$_____) and shall consist of Funded Programs as shown on the Financial Summary.” (if applicable)

(2) Reimbursement For First Automatic Renewal Period: The Maximum Contract Amount for the First Automatic Renewal Period of this Agreement as described in Paragraph 1 (TERM) of the DMH Legal Entity Agreement shall not exceed _____ DOLLARS (\$_____) and shall consist of Funded Programs as shown on the Financial Summary. (if applicable)

(3) Reimbursement For Second Automatic Renewal Period: The MCA for the Second Automatic Renewal Period of this Agreement as described in

Paragraph 1 (TERM) of the DMH Legal Entity Agreement shall not exceed _____
_____ DOLLARS (\$_____) and
shall consist of Funded Programs as shown on the Financial Summary. (if
applicable)

3. Financial Summary (Attachment III) - ____ for FY 2015-16, shall be deleted in its entirety and replaced with Financial Summary (Attachment III) - ____ for FY 2015-16 attached hereto and incorporated herein by reference. All references in Agreement to Financial Summary (Attachment III) - ____ for FY 2015-16, shall be deemed amended to state "Financial Summary (Attachment III) - ____ for FY 2015-16."
4. Contractor shall provide services in accordance with Contractor's FY 2015-16 Negotiation Package for this Agreement and any addenda thereto approved in writing by the County's Acting Director of Mental Health or her designee.
5. Except as provided in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by County's Acting Director of Mental Health or her designee, and Contractor has caused this Amendment to be subscribed on its behalf by its duly authorized officer, on the day, month, and year first above written.

COUNTY OF LOS ANGELES

By _____
ROBIN KAY, Ph.D.
Acting Director of Mental Health

CONTRACTOR

By _____

Name _____

Title _____
(AFFIX CORPORATE SEAL HERE)

APPROVED AS TO FORM:
OFFICE OF THE COUNTY COUNSEL

APPROVED AS TO CONTRACT
ADMINISTRATION:

DEPARTMENT OF MENTAL HEALTH

By _____
Interim Chief, Contracts Development
and Administration Division

County of Los Angeles - Department of Mental Health
List of Twelve Legal Entity Agreements Over Del Authority
FY 2015-16

ATTACHMENT III

No.	LE No.	Supervisor District	Organization Name	MHSA FCCS EXPANSION	MHSA ICP EXPANSION	TOTAL EXPANSION	FY 2015-16 REVISED MCA
1	01209	5	CENTER FOR INTEGRATED FAMILY & HEALTH SERVICES 540 S. Eremland Drive, Covina, CA 91723	69,642		69,642	1,734,411
2	00783	4	CHILDNET YOUTH & FAMILY SERVICES, INC. 4155 Outer Traffic Circle, P.O. Box 4550, Long Beach, CA 90804	1,391,148		1,391,148	15,272,354
3	00694	5	COUNSELLING4KIDS 601 S. Glenoaks Blvd, Suite 200 Burbank, CA 91502	976,703		976,703	8,452,815
4	00778	5	D' VEAL CORP. (dva D'VEAL FAMILY AND YOUTH SVCS) 855 No. Orange Grove Blvd., Suite 207 Pasadena, CA 91103	852,450		852,450	9,706,789
5	01285	1	DIGNITY HEALTH (dba CALIFORNIA HOSPITAL MEDICAL CENTER formerly Catholic Healthcare West) 1401 S. Grand Avenue Los Angeles, CA 90015	162,370		162,370	2,495,946
6	01567	2	EXCEPTIONAL CHILDREN'S FOUNDATION 8740 Washington Blvd Culver City, CA 90232	166,119		166,119	1,483,403
7	00305	3	OCEAN PARK COMMUNITY CENTER (McKinney) 1453 16th Street Santa Monica, CA 90404-2715	38,851		38,851	2,023,148
8	1204	3	PACIFIC LODGE YOUTH SERVICES, INC. 4900 Serrania Avenue Woodland Hills, CA 91364	93,668		93,668	3,380,529
9	711	1	PEDIATRIC & FAMILY MEDICAL CENTER (dba EISNER) 1500 South Olive Street Los Angeles, CA 90015	151		151	1,135,059
10	00191	4	THE GUIDANCE CENTER (GREATER LONG BEACH CHILD) 1301 Pine Avenue Long Beach, CA 90813	883,978		883,978	14,901,017
11	01171	5	TOBINWORLD 920 East Broadway Glendale, CA 91205	105,452		105,452	1,624,972
12	01794	3	KOREAN AMERICAN FAMILY SERVICES, INC. 3727 West 6th Street, Suite 320 Los Angeles, CA, 90020		9,465	9,465	258,887
			Grand Total	4,740,532	9,465	4,749,997	



LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
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ROBIN KAY, Ph.D.
Acting Director

DENNIS MURATA, M.S.W.
Acting Chief Deputy Director

RODERICK SHANER, M.D.
Medical Director

February 10, 2016

TO: Each Supervisor

FROM: 
Robin Kay, Ph.D.
Acting Director

SUBJECT: **NOTICE OF INTENT TO REQUEST DELEGATED AUTHORITY TO APPROVE A PERCENTAGE INCREASE EXCEEDING TEN PERCENT OF THE MAXIMUM CONTRACT AMOUNTS OF TWELVE LEGAL ENTITY AGREEMENTS FOR MENTAL HEALTH SERVICES FOR FISCAL YEAR 2015-16**

This memorandum is to replace the previous memorandum dated January 6, 2016, due to a revision necessary to the number of Legal Entity Agreements needing an amendment.

This is to advise your Board that the Department of Mental Health (DMH) is scheduling a Board letter for the March 1, 2016, agenda requesting approval to amend twelve Legal Entity (LE) Agreements that have reached their previously approved delegated authority and to establish a new Maximum Contract Amount (MCA) for each LE Agreement. The Board letter also requests an additional fifteen percent for a total of twenty-five percent delegated authority to increase the revised MCAs of the seven LE Agreements.

In accordance with Board of Supervisors Policy No. 5.120, prior Board notice is required for any department requesting delegated authority to increase Board-approved contracts over ten percent.

JUSTIFICATION

This authority will allow DMH greater capacity to amend contracts to implement new funding streams, programs, and services in an expeditious manner. It will also allow DMH and its LE contractors to maintain business continuity in the provision of current mental health services to severely and persistently mentally ill adults and seriously emotionally disturbed children, adolescents, and their families throughout the County of Los Angeles. In most instances where speed and response time are of key importance, the increased delegated authority will allow DMH and its network of contract agencies to

Each Supervisor
February 10, 2016
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maximize, prioritize, and increase access to services on a continuous and ever-increasing basis to its ever-growing clientele, which more effectively meets the County's mission, "To Enrich Lives Through Effective And Caring Service."

Should there be a need to exceed the twenty-five percent delegated authority, DMH will return to your Board with a request for authority to amend the contracts accordingly.

NOTIFICATION TIMELINE

Consistent with the procedures of Board Policy No. 5.120, we are informing your Board of our intention to proceed with filing the Board letter with the Executive Office of the Board of Supervisors for the March 1, 2016, Board meeting.

If you have any questions or concerns, please contact me, or your staff may contact Angel Baker, Interim Chief, Contracts Development and Administration Division, at (213) 738-4684.

RK:DM:AB:SK:sk

c: Executive Office, Board of Supervisors
 Chief Executive Office
 County Counsel
 Dennis Murata, M.S.W.
 Deputy Directors
 Kimberly Nall
 Angel Baker